



South Walton County Mosquito Control District
2021-2022 Regular Board Meeting
Thursday, July 14, 2022 – 10:00 AM
Minutes of Meeting

The Board of Commissioners of the South Walton County Mosquito Control District held its Regular Board Meeting at the District Office at 774 North Highway 393, Santa Rosa Beach, Florida on July 14, 2022, at 10:00 AM.

Madam Chairman Donna Johns called the meeting to order at 10:05 AM and opened with a Prayer and Pledge of Allegiance to the American Flag.

The Commissioners attending the meeting were Doug Liles, Kristine Faulk, and Donna Johns.

Staff Present: Darrin Dunwald, Director
 Cammie Henderson, Office Manager
 Rich Mitchell, Environmental Ops Manager

Public: Steve Young

APPROVAL OF MINUTES

June 9, 2022, Regular Board Meeting (motion)

Motion to approve June 9, 2022, Regular Board Meeting Minutes as presented.

Motioned by: Commissioner Doug Liles

Seconded by: Commissioner Kristine Faulk

Motion approved: Unanimously

June 30, 2022, Budget Workshop Meeting #1 (motion)

Motion to approve June 30, 2022, Budget Workshop Meeting #1 Minutes as presented.

Motioned by: Commissioner Kristine Faulk

Seconded by: Commissioner Doug Liles

Motion approved: Unanimously

PUBLIC COMMENT - NON-AGENDA ITEMS - None

ADMINISTRATION'S REPORT

Financial Report for June – discussion ensued

Monthly Verifications done by Geraldine Via

Madam Chairman Donna Johns questioned Ad Valorem not received. Discussion ensued.

Commissioner Doug Liles questioned savings percentage rate. Discussion ensued.

June Expenditures

Request for motion to approve June Expenditures as presented.

Motioned by: Commissioner Doug Liles

Seconded by: Commissioner Kristine Faulk

Motion approved: Unanimously

Willscot Mobile Office - \$22,000 per year. 40 X 10 building.

Commissioner Doug Liles asked if the construction supervisor to house in mobile office.
Discussion ensued.



South Walton County Mosquito Control District
2021-2022 Regular Board Meeting
Thursday, July 14, 2022 – 10:00 AM

Request for motion to approve Mobile Office purchase if under \$45,000 if not, approve to lease.

Motioned by: Commissioner Doug Liles
Seconded by: Commissioner Kristine Faulk
Motion approved: Unanimously

Auditor's Presentation – James Moore

Ben Clark made the annual presentation. Discussion ensued.

Labor Report

Lindsey Ashman, Assistant Entomologist has resigned. Last day 7/22/2022.

COLA Increase (motion)

Request for motion to approve COLA Increases as presented.

Motioned by: Commissioner Doug Liles
Seconded by: Commissioner Kristine Faulk
Motion approved: Unanimously

4-day 10-hour Work Week – Discussion ensued.

Commissioners ask for additional information on policies. Table for next month.

Investments – Discussion ensued. Cammie Henderson will supply additional information at next month's meeting.

2022-2023 Budget Approval

Request for motion to approve 2022-2023 Budget as presented.

Motioned by: Commissioner Doug Liles
Seconded by: Commissioner Kristine Faulk
Motion approved: Unanimously

TRIM - Confirmed the dates of September 7, 2022, and September 21, 2022, to hold the TRIM meetings; both meetings at 5:01 PM. All Commissioners agreed to TRIM dates.

LEGAL

May & June Billing

Request for motion to approve May & June legal billing.

Motioned by: Commissioner Doug Liles
Seconded by: Commissioner Kristine Faulk
Motion approved: Unanimously

OPERATIONS

Aidan Dubay – Presentation from Summer Intern – Discussion ensued

June Summary – Discussion ensued

28 Service Requests

36 Adulticide Missions

3 Larvacide Missions

Fixed Asset Disposal Approval – Discuss ensued.

Request for motion to approve disposal of assets.

Motioned by: Commissioner Doug Liles
Seconded by: Commissioner Kristine Faulk
Motion approved: Unanimously



South Walton County Mosquito Control District
2021-2022 Regular Board Meeting
Thursday, July 14, 2022 – 10:00 AM

Disposition of Fixes Assets – Proposal for FDACs sale – Discussion ensued.

Request for motion to approve list assets of FDACs for other districts and if not sold, place assets on public auction.

Motioned by: Commissioner Kristine Faulk

Seconded by: Commissioner Doug Liles

Motion approved: Unanimously

2022 Chevrolet Tahoe – added to the 2022-2023 budget

DAG Update – Discussion ensued.

Dumpsters – Discussion about relocating them within County. Possible District 5 Road Site, Blue Mountain Dump site. Discussion ensued.

COMMISSIONERS

Seat – 1 Doug Liles - None

Seat – 2 Donna Johns - None

Seat – 3 Kristine Faulk - None

OLD BUSINESS

Travel and Per Diem Analysis

Discussed breakdown & number of conferences attended. Discussion ensued.

CEUs for all employees' report

Updated maps with new route divisions – still in process.

NEW BUSINESS – None

COMMENTS BY COMMISSION AND PUBLIC – None

Request for motion to Adjourn by Chairman Donna Johns

Motioned by: Commissioner Doug Liles

Seconded by: Commissioner Kristine Faulk

Motion approved: Unanimously

Adjourn meeting by Madam Chairman Donna Johns at 11:56 AM.

Madam Chairman Donna Johns: _____

Commissioner Doug Liles: _____

Commissioner Kristine Faulk: _____

Next Scheduled Meeting(s):

Regular Board Meeting: August 18, 2022 – 10 AM – SWCMCD, 774 N County Hwy 393, Santa Rosa Beach, FL 32459