🦟 South Walton Mosquito District

Regular Board Meeting Agenda

🗓️ **Tuesday, November 17, 2026 — 10:00 AM**
📍 **SWCMCD Headquarters**
774 N County Hwy 393, Santa Rosa Beach, FL 32459

Call to Order

- Chair to state the time.

Invocation & Pledge of Allegiance

Approval of Minutes

- October 15, 2026 — Regular Board Meeting *(Motion) – Page 6*

Public Comment (Non-Agenda Items)

Departmental Updates:

Construction Update

- Phase II

Administration Report – Page 13

- Financial Report – *Page 14*
- Expenditures *(Motion)* — Request to receive and forward for CPA review – *Page31*
- Director Review – Page 39

Legal – *Page 45*

- Remainder of Sept Invoice - $960.00 – Page 46
- Invoice Oct *(Motion) – Page 51*

Operations – Page 55

- Summary & Lab Report — updates from field and lab

Commissioner Report

- **Seat 1:** Doug Liles
- **Seat 2:** Steve Young
- **Seat 3:** Kristine Faulk

Current Action Items

Opened	Item	Action	Due Date	Close Date
04/2026	AI Policy Review	Create policy	Oct 2026	
9/2026	Write a letter that the storm water ponds have not been approved by anyone.	Darrin Dunwald	10/2026	
9/2026	Contact O'Connell to get documents (link) to Doug Liles Commissioner	Darrin Dunwald	10/2026	
9/2026	Doug Liles to meet w/construction group	Doug Liles	10/2026	

Future Action Items

Opened	Item	Action	Due Date	Close Date
02/2026	Financial Process – Financial Review Quarterly	Demo Springbrook Oct/Nov	Nov 2026	

04/2026	Payroll Outsource	Look for alternatives	Nov 2026
9/2026	Can Walton County update the GIS w/SWMD mapping (drone deploy)		Dec 2026
11/2025	Joint-Use Agreement for Emergency Use		Jan 2027
08/2026	25-26 Audit by May 15th.	Held first meeting with James Moore (Noah) 10/5 Interim Tasks Due 11/16 Fieldwork Task submitted 4/1 Final Draft 5/6 Audit Presentation 5/20 with backup date of 6/10.	Jan 2027
04/2026	Brand	Create a brand to show public health, environmental stewardship, and fiscal responsibility – Wants to see this on website and annual report	Jan 2027
04/2026	Accounting Software	Research what other districts are using. Provided research information at the June Meeting.	Nov 2026
7/2026	One-page summary on abandoning ditches	Amy Myers provided a summary and resolution for Commissioner review 9-2026 Provide priority list	Nov 2026
10/2025	Resolution on Website	Kellyanne is updating the website. Debbie is scanning and organizing.	Nov 2026

New Action Items

Opened	Item	Action	Due Date	Close Date

Comments by Commission and Public

Adjournment

- Request Motion to adjourn *(state time)*

Next Scheduled Meeting

🗓️ **Thursday, Dec 17, 2026 — 10:00 AM**
Regular Board Meeting
📍 **SWCMCD Headquarters**