

South Walton County Mosquito Control District

REGULAR BOARD MEETING

March 20, 2019

Agenda

Call to Order

Invocation and Pledge

Approval of Minutes (motion)

Administration Items

1. Financial Reports for February 2019
2. Approval of Expenditures for February 2019
3. FL CLASS Local Government Investment Pool
4. FL-FIT Local Government Investment Pool
5. Purchase of Drone Product Application Package(motion)
6. Mosquito Control Ditches and Walton County Discussion
7. Other

Legal

1. Attorney's Report/Approval of Invoice (**motion**)

Operations

1. Activity Report
2. Preliminary Buffalo Turbine Test Results
3. Education
4. Other

Announcements

1. Reminder FMCA Tallahassee Days - March 18-19

Seat 1- Commissioner John Magee

Seat 2- Commissioner Tim Norris

Seat 3- Commissioner Kristine Faulk

Restate New Action Items

Public Comments

Adjourn

REGULAR BOARD MEETING

February 19, 2019

The Board of Commissioners of the South Walton County Mosquito Control District held its Regular Board Meeting at the District Office at 774 North Highway 393, Santa Rosa Beach, Florida at 9:30 a.m.

The Commissioners attending the meeting were John Magee, Timothy Norris and Kristine Faulk. Also attending were Director Ben Brewer, Operations Manager Harley Sampson and Office Manager Shirley Steele.

The meeting opened with a Prayer and Pledge of Allegiance to the American Flag.

The minutes of the December 18, 2018 and January 8, 2019 Regular Board Meeting were presented for approval. **A motion was made by Commissioner Faulk, seconded by Commissioner Norris to approve the minutes of the December 18, 2018 Regular Board Meeting. Motion passed unanimously.**

Commissioner Faulk stated the January minutes had an error. The error is the minutes for the November meeting will be presented next month for approval and it should be the minutes for the December meeting will be presented next month for approval. **A motion was made by Commissioner Faulk, seconded by Commissioner Norris to approve the minutes of the January 8, 2019 Regular Board Meeting with correction. Motion passed unanimously.**

The Financial Report for January 2019 was presented.

The Board reviewed the Expenditures. **A motion was made by Commissioner Norris, seconded by Commissioner Faulk to approve the Expenditures for January. Motion passed unanimously. Motion passed unanimously.**

The Board discussed rescheduling the March Regular Board Meeting due to the Florida Mosquito Control Association Tallahassee day being held on March 18-19, 2019. After discussion, **a motion was made by Commissioner Norris, seconded by Commissioner Faulk to approve rescheduling next month's Regular Board Meeting from Tuesday, March 19, 2019 to Wednesday, March 20, 2019. Motion passed unanimously.**

A proposal for investment with FL-FIT Local Government Investment Pool was presented to the Board. A motion was made by Commissioner Norris, for discussion, seconded by Commissioner Faulk to invest funds with FL-FIT Local Government Investment Pool. After discussion, **a motion was made by Commissioner Norris, seconded by Commissioner Faulk to approve the deposit 1.5 million to FL-FIT Local Government Investment Pool as long as there is no less than six months operating funds in the bank. Motion passed unanimously.**

Commissioner Magee suggested a blind withdrawal be made from both of the new investment accounts in order to see the time frame it would take and then redeposit those funds.

Director Brewer stated he has an interview scheduled today for the Mechanic Position.

Director Brewer gave a building update regarding chemical storage and the need to assess each building for compliance with current coding.

Office Manager Shirley Steele gave a building recap stating DAG is working to create a scope of work. Ms. Steele has created a calendar with the projected dates. Alex with DAG, stated it could taking up to six months for Walton County to approve permits.

Commissioner Magee urged the importance of expediting planning paperwork.

Director Brewer reported on the Media class he attended during the Dodd Short Courses. He is planning to post on Face book and on Twitter. There will be an article in the next SoWal featuring the Buffalo Turbine.

Gov Clarity is scheduled to have a new roll out February 20th, 2019.

Director Brewer stated a Representative from Walton County Taxpayers read a letter at the Walton County Board of County Commissioners meeting which referenced the District. The drainage issues at Driftwood were discussed at the Walton County Board of County Commissioners meeting. Commissioner Norris spoke with Commissioner Glidewell regarding scheduling a meeting to discuss drainage.

The Hand, Arendall, Harrison, Sale, LLC December attorney invoice in the amount of \$1,162.50 was presented for approval. **A motion was made by Commissioner Faulk, seconded by Commissioner Norris to approve the Hand, Arendall, Harrison, Sale, LLC attorney invoice in the amount of \$1,162.50. Motion passed unanimously.**

The Hand, Arendall, Harrison, Sale, LLC January attorney invoice in the amount of \$820.00 was presented for approval. **A motion was made by Commissioner Faulk, seconded by Commissioner Norris to approve the Hand, Arendall, Harrison, Sale, LLC attorney invoice in the amount of \$820.00. Motion passed unanimously.**

The Activity Report for the month of January 2019 was presented. All chickens have been brought in from the coop sites. Phone calls were less and no adulticiding was done. Laviciding is continuing to be done. The metal chicken coops are almost completed. There are a total of 15 new metal chicken coops.

Director Brewer stated the district property fence line along the mosquito control ditch has been cleared, trees cut and brush cleaned. Director Brewer mentioned the Buffalo Turbine

has been tested five times recently and he presented the results to the Board.

Director Brewer informed the Board that Rich Clark, a current part time employee was selected as the new full time mosquito technician. Director Brewer contacted a representative from the Department of Environmental Protection Agency regarding the drainage issues near the Terra Mar development.

Director Brewer updated on the use of the Kubota

Director Brewer announced the Chemical Spill Training will be held at Padgett Park on February 21st and other districts have employees that will be attending.

Commissioner Magee gave a report on the 2019 Dodd Short Courses held in Gainesville, Florida on February 4-8.

Commissioner Magee announced the upcoming 2019 AMCA Annual Meeting, February 25 through March 1, 2019 in Orlando, Florida. He also stated the FMCA Tallahassee Days is scheduled for March 18th and 19th. Commissioners Norris and Magee plan to attend the Tallahassee Days.

- Director Brewer restated his action items.
- Types of storage for chemicals
- Withdrawn the interest from the investment account
- Send schedule for building plan to the Commissioners
- Plan for the fence repair in next year budget

A motion was made by Commissioner Norris, seconded by Commissioner Faulk to adjourn. Motion passed unanimously. Meeting adjourned at 11:45 p.m.

Kriss Faulk, Secretary

John Magee, Chairman

HAND ARENDALL HARRISON SALE LLC

600 GRAND PANAMA BLVD, 4th FLOOR
PANAMA CITY BEACH, FLORIDA 32407
(850) 769-3434 Facsimile: (850) 769-6121
FED. I.D. NO. 63-0259798

Invoice 266058
March 13, 2019

South Walton County Mosquito Control District
Attn: Ben Brewer
Post Office Box 1130
Santa Rosa Beach, FL. 32459
US

ID: 36694-227912

Billing Attorney: Amy E. Myers

Re: General Representation

For Services Rendered Through February 28, 2019

PAYMENT DUE UPON RECEIPT

If you would like to submit payment by Credit Card, please use the following link:
<https://secure.lawpay.com/pages/handarendall/operating>
or please contact Accounts Receivable at 251-694-6329.

Balance Forward		0.00
Current Fees	450.00	
Total Current Charges		450.00
 Total Due		 450.00

PLEASE RETURN THIS PAGE WITH YOUR PAYMENT

For Billing Inquiries, Please Call Our Billing Department at (850) 769-3434.

South Walton County Mosquito Control District
I.D. 36694-227912 - AEM
Re: General Representation

March 13, 2019
Invoice 266058
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Fees

Date	Atty	Description	Hours
02/01/19	AEM	Telephone conference with Ben Brewer and Holly Dincman re: Liles lawsuit, background. Email from Holly Dincman.	0.70
02/04/19	AEM	Receive and review correspondence re: letter to editor, County stormwater concerns.	0.25
02/08/19	AEM	Telephone call from Ben Brewer.	0.20
02/11/19	AEM	Telephone call to Shirley Steele and Ben Brewer re: turnover of files, next week meeting. Liles litigation. Review AGO re: turnover of files. Draft email.	0.50
02/25/19	AEM	Email from and to Amy Tracy re: Stormwater call. Telephone call from and email form Ben Brewer re: stormwater issues, development review.	0.50
02/26/19	AEM	Receive and review correspondence re: Liles case management conference.	0.10
Total Hours			2.25



Hydro Solutions Consulting, LLC	Invoice Number: 2981
Remittance Address: Hydro Solutions Consulting, LLC 3616 Harden Blvd., No. 110 Lakeland, FL 33803	Date February 12, 2019
	Client Project No. N/A
	Client Contract No. N/A
Client Name and Address South Walton County Mosquito Control District Attn: Mr. Ben Brewer, Director 774 N Co Hwy 393 Santa Rosa Beach, FL 32459	Invoice Period: January 1, 2019 through January 31, 2019
	Total Invoice Amount: \$912.42
Stormwater Professional Services	

Compensation Method: Lump Sum: Contract Authorized Amount \$30,000.00
NTP effective July 10, 2018

Description of Services: Provide professional technical services for stormwater engineering, water quality, Florida stormwater rules, watershed restoration planning, meeting facilitation and consensus building.

Internal Reference: 2981, 2982

South Walton County Mosquito Control District				
Authorization No. 2				
Authorization Amount	Spent-to-Date	Prior Invoiced	Current Invoice	Remaining Budget
\$ 30,000.00	\$ 4,294.47	\$ 3,382.05	\$ 912.42	\$ 25,705.53

Mosquito Control Ditches and Walton County Discussion

We will have Amy Tracy on the phone. Amy Meyers would not be available until 11:30 so we may just have a preliminary discussion on these topics. Amy Meyers was working on Topic numbers one and two. We already verified that Amy Tracy will be available. Below are the topics of discussion.

1. Fee schedule for plan reviews of different types.
2. Memorandum of understanding with DEP for site inspections of new development sites regarding sediment leaving the work site and entering our Mosquito control Ditch System.
3. Introduction of our system to Walton County Government.
4. Other.



INVOICE

FROM: Unmanned Ingenuity LLC
 2611 Ashtynn Pl SW
 Huntsville, AL 35803

TO: South Walton Mosquito
 Control District
 774 N County Highway 393,
 Santa Rosa Beach, FL 32459

Invoice Number: 00018
 Date: 01/4/2019
 Due Date: 60 days prior to delivery

ITEM	DESCRIPTION	UNIT PRICE	QUANTITY	AMOUNT
Drone Package	<ul style="list-style-type: none"> • Large carbon fiber quad copter drone with CNC aluminum hardware (frame, propellers, motors, electronic speed controllers, controller/transmitter, flight controller with GPS • Camera system • Ipad • Windows computer • Battery charger • 3 flight batteries • 2 batteries for granule hopper • Granule hopper • Dyna Fog thermal fogger • Liquid application system • 1 week of FAA Part 107 license training and hands on flight training 	\$24,999.00	-	\$24,999.00
5 Year Extended Warranty	Bumper to bumper warranty includes shipping, labor, and parts	\$6,000.00		\$6,000.00
Extended training for 2 weeks		\$2,000.00		\$2,000.00
			Total	\$32,999.00

Invoice Notes:



UNMANNED INGENUITY
unmatched by man

INVOICE

Aircraft systems are built to order. Aircraft systems will be delivered within 60 days upon receipt of payment. The system may be delivered sooner. Flight batteries come with a lifetime warranty and the system comes with a 1 year warranty for all other parts.

SUBTOTAL:	\$32,999.00
TOTAL:	\$32,999.00
AMOUNT PAID:	\$0.00
BALANCE DUE:	\$32,999.00

Additional Charges for Drone

General Liability Insurance	Preferred \$2,500 for 2-3 days of drone use up to \$5,000 for everyday use.
5 year extended warranty	\$6,000
Additional week of training	\$2,000

\$24,999 includes the extra batteries and the liquid spray system. The invoiced week of training can include up to 5 pilots. The FAA license will be completed during the first week of training and flight training. For an additional \$2,000 we can get additional personal flight time training. An option during the first week of training is to train one or two pilots and include an additional week of training for additional flight time or additional pilots. The first week of training does include 5 employees with FAA license.

Aerial applicator license will take time to train our employees plus an additional fee.

SOUTH WALTON COUNTY MOSQUITO CONTROL DISTRICT

Activity Report -- Month of February 2019

All programs operated as usual.

Adulticide used: none used

Larvicide/herbicide used:

255 - pounds Fourstar BTI CRG \$ 2,884.05

4.25 - pounds Vectobac WDG \$ 157.50

7.5 - pounds Natular G30 \$ 118.72

Service requests:

5 . Inspections

2 - Spray

4 . Ditch

2 . Standing Water

2 - Thank you

North Walton Mosquito Control had zero positive chickens in February.