



South Walton County Mosquito Control District  
2023-2024 Regular Board Meeting  
Wednesday, November 8, 2023 – 10:00 AM  
**Minutes of Meeting**

The Board of Commissioners of the South Walton County Mosquito Control District held its Regular Board Meeting at the District Office at 774 North Highway 393, Santa Rosa Beach, Florida on November 8, 2023, at 10:00 AM.

Chairman Kristine Faulk called the meeting to order November 8<sup>th</sup> at 10:00 AM and opened with a Prayer and Pledge of Allegiance to the American Flag.

The Commissioners attending the meeting, Doug Liles, Steve Young, and Kristine Faulk, were present. Attorney, Amy Myers, was present.

Staff Present:     Darrin Dunwald, Director  
                          Cammie Henderson, Office Manager  
                          Gerry Williams, Operations Manager  
                          Joe Deel, Environmental Operations

Public:             None

#### APPROVAL OF MINUTES

September 21, 2023, Regular Board Meeting (motion)  
Approval of minutes tabled to next board meeting.

PUBLIC COMMENT - NON-AGENDA ITEMS - None

#### ADMINISTRATION'S REPORT

Financial Report for October – Tabled until next meeting.

September Expenditures – Tabled until next meeting.

Director Review paperwork – review and merit pay increase.

Review the wages of other special districts and the wage review that was compiled by James Moore. Darrin's 22 years of experience and his continued development of the district. Darrin is one of the lowest paid directors of the independent mosquito control districts in Florida.

Request for motion to approve Director's wage increase to \$120,000.00.

Motioned by: Commissioner Doug Liles

Seconded by: Commissioner Steve Young

Motion approved: Unanimously.

#### LEGAL

October Billing (motion) – Tabled until next meeting.



## South Walton County Mosquito Control District

2023-2024 Regular Board Meeting

Wednesday, November 8, 2023 – 10:00 AM

---

### OPERATIONS

October Summary – Discussion ensued.

West Niles case in Old Blue Mountain area. Managed a sweep of the area.

First month of drone treatment.

Discussion about bird migration and the website [merlin.allaboutbirds.org](http://merlin.allaboutbirds.org).

Construction Manager Contract (motion)

Request for motion to sign the Wharton Smith Construction Manager contract for \$22,500.

Commissioner Steve Young requested information on termination and liability on this contract.

Discussion ensued.

Commissioner Liles requested information on the bond. Requested Amy Myers to review the bond.

Discussion ensued.

Commissioner Liles when does the co-insured process start for subs on location. Discussion

ensued. Commissioner Liles asked Amy Myers to find out the answer about co-insurance whether

for all subs? Notice to owner process. Discussion ensued.

Motion to approve resolution 24-001 Construction Manager Contact

Motioned by: Commissioner Doug Liles

Seconded by: Commissioner Steve Young

Motion approved: Unanimously.

Commissioner Liles wanted additional information regarding the dump truck. Discussion ensued.

Commissioner Liles wants us to evaluate dump truck rental.

Drone Purchase – Skydio mapping drone (motion)

Request for motion to approve purchase of Skydio drone.

Motioned by: Commissioner Steve Young

Seconded by: Commissioner Doug Liles

Motion approved: Unanimously.

### COMMISSIONERS

Seat – 1 Doug Liles

TRC review dollars. How do we get compensated for our time and review recommendations.

Amy Myers will review the ability to charge fees and provide information.

Seat – 2 Steve Young

Commissioners' response to a taxpayer email. Discussion ensued.

Add Safety to Director goals. Discussion ensued.

Seat – 3 Kristine Faulk

### OLD BUSINESS

### NEW BUSINESS

#### Action Items:

1. Evaluate dump truck rental availability, truck and/or truck & driver.
2. TRC Review Fees, can we charge fees?
3. Incorporate Safety Matrix.



South Walton County Mosquito Control District  
2023-2024 Regular Board Meeting  
Wednesday, November 8, 2023 – 10:00 AM

- 
4. Specification of the district's ditches.
  5. Amy Myers to review the bond information, per Commissioner Liles.
  6. Amy Myers to review the co-insurance and whether it's on all subs.

COMMENTS BY COMMISSION AND PUBLIC – None

Introduction of Tammy Bradley as the new accounting clerk.

Request for motion to Adjourn by Chairperson Kristine Faulk

Motioned by: Commissioner Doug Liles

Seconded by: Chairman Steve Young

Motion approved: Unanimously.

Adjourn meeting by Chairperson Kristine Faulk at 10:59 AM.

Chairperson Kristine Faulk: *Kristine Faulk*

Commissioner Steve Young: *St Young*

Commissioner Doug Liles: *Doug Liles*