



South Walton County Mosquito Control District
2022-2023 Regular Board Meeting
Thursday, July 13, 2023 – 10:00 AM
Minutes of Meeting

The Board of Commissioners of the South Walton County Mosquito Control District held its Regular Board Meeting at the District Office at 774 North Highway 393, Santa Rosa Beach, Florida on July 13, 2023, at 10:00 AM.

Chairman Doug Liles called the meeting to order July 13th at 10:00 AM and opened with a Prayer and Pledge of Allegiance to the American Flag.

The Commissioners attending the meeting, Doug Liles and Kristine Faulk, were present. Steve Young was present by telephone. SWCMCD attorney, Hayward Dykes, was present.

Staff Present: Darrin Dunwald, Director
Cammie Henderson, Office Manager
Gerry Williams, Operations Manager
Robert Nelson, SWCMCD Contract IT

Public: Adrienne Campbell
Ameris Group – Ray Thompson, Kevin Strickland was present & additional group by Webinar (Savannah Barnes, Danny Capital, Tom Brick)

APPROVAL OF MINUTES

June 8, 2023, Regular Board Meeting (motion)

June 28, 2023, Budget Workshop (motion)

July 6, 2023, Budget Workshop (motion)

Motion to approve June 8th, Regular Board Meeting Minutes and June 28th & July 6th Budget Workshop minutes as presented.

Motioned by: Commissioner Kristine Faulk

Seconded by: Commissioner Steve Young

Motion approved: Unanimously.

PUBLIC COMMENT - NON-AGENDA ITEMS - None

ADMINISTRATION'S REPORT

Ameris Group Presentation – Discussion Ensued.

IntraFi's Insured Cash Sweep (ICS)

ACH Credit Origination

Payee Positive Pay

ACH Positive Pay

Business Online Banking

Business Mobile Banking

FDIC Insurance

Security/Fraud

Financial Report for June – Discussion Ensued.



South Walton County Mosquito Control District
2022-2023 Regular Board Meeting
Thursday, July 13, 2023 – 10:00 AM

June Expenditures – Discussion Ensued.

Request for motion to approve June Expenditures as presented.

Motioned by: Commissioner Kristine Faulk

Seconded by: Commissioner Steve Young

Motion approved: Unanimously.

2023-2024 Budget – Discussion Ensued.

Request for motion to approve 2023-2024 Budget as presented.

Motioned by: Commissioner Kristine Faulk

Seconded by: Commissioner Steve Young

Motion approved: Unanimously.

Logo Presentation – Discussion Ensued.

Request for motion to approve New Logo #4 as presented.

Motioned by: Commissioner Steve Young

Seconded by: Commissioner Kristine Faulk

Motion approved: 2-1. (Nay – Doug Liles)

LEGAL

June Billing (motion) – Discussion Ensued.

Request for motion to approve June Legal Invoice as presented.

Motioned by: Commissioner Kristine Faulk

Seconded by: Commissioner Steve Young

Motion approved: Unanimously.

OPERATIONS

June Summary – Discussion Ensued.

DAG – Update – Discussion Ensued.

Ratify Resolution 23-05 O’Connell Authorization

Resolution that was adopted at the June 28, 2023, Budget Workshop (motion)

Request for motion to ratify Resolution 23-05 O’Connell Authorization as presented.

Motioned by: Commissioner Steve Young

Seconded by: Commissioner Kristine Faulk

Motion approved: Unanimously.

Intern Presentation – Discussion Ensued.

COMMISSIONERS

Seat – 1 Doug Liles

Seat – 2 Steve Young

Seat – 3 Kristine Faulk



South Walton County Mosquito Control District
2022-2023 Regular Board Meeting
Thursday, July 13, 2023 – 10:00 AM

OLD BUSINESS

New Mesa Tablets – Robert Nelson, IT contractor for SWCMCD, discussed his thoughts on whether to purchase new tablets for the Frontier System program. Will review the possibility of leasing tablets from Lenovo. Discussion Ensued.

SUMMARY OF ACTION ITEMS FROM PRIOR MEETING

1. Commissioner Young asked that the design requirements for our ditches be added to the website. – In process. Amy is reviewing and updating.
2. Chairman Liles would like to see about adding an Engineer on staff. – Added to Budget
3. Chairman Liles wants the chart to add budget dollars or prior year dollars. - Completed
4. Commissioners would like an update on the cost of the Administration building. – In process
5. Monthly reports, Chairman Liles would like to look at dollar differences instead of percentages. - Completed
6. Commissioners asked which spray areas are in which zones. Add to website. - Completed
7. Email county on 5 worst ditches and asked for mowing schedule. – In process
8. Commissioner Young wants to know if we have an interlocal agreement with the County? - In Process
9. Construction Manager – move forward on acquiring. Check on where they would be located. – In Process
10. Website – YouTube video explaining ditches and FAQs on ditches. – In Process
11. Amy Myers was requested to develop protocol on ditches. – In Process

NEW BUSINESS

T-Mobile meeting, will be having additional meetings to include Robert Nelson. Discussion Ensued.

SUMMARY OF NEW ACTION ITEMS

1. Index on Agenda
2. Email Auditors about building expenses.
3. Contact Neil O'Connell about sign placement.
4. Check with Lenovo on leasing tablets.
5. Get cost per hour on mowing county ditches.

COMMENTS BY COMMISSION AND PUBLIC - None

Request for motion to Adjourn by Chairman Doug Liles

Motioned by: Commissioner Kristine Faulk

Seconded by: Chairman Steve Young

Motion approved: Unanimously.



South Walton County Mosquito Control District
2022-2023 Regular Board Meeting
Thursday, July 13, 2023 – 10:00 AM

Adjourn meeting by Chairman Doug Liles at 12:00 PM.

Chairman Doug Liles: 

Commissioner Kristine Faulk: 

Commissioner Steve Young: 